



**Akwesasne Employment Resource Center**

**611 State Route 37**

**Akwesasne, New York 13655**

**Corner State Route 37 & St. Regis Road**

**518-358-3047**

**518-358-1502 FAX**

**E-mail: [aerc@srmt-nsn.gov](mailto:aerc@srmt-nsn.gov)**

*Hours of Operation:*

**Monday - Friday**

**8:00 a.m. to 5:00 p.m.**

*[www.myaerc.org](http://www.myaerc.org)*

*Akwesasne  
Employment  
Resource Center*



**Connect to the  
World of Work!**



Mohawk  
Nation Council of  
Chiefs

Funded in part by the  
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Aboriginal Skills and  
Employment Training Strategy



# Resource Library

The **AERC** is a free, walk-in service designed to help job seekers conduct an effective search. Support will be provided by a Resource Coach on skills vital for success when looking for work and accessing hidden job markets.

The **AERC** will provide the job search tools necessary to connect to employment:

- computers
- high-speed internet for job postings
- job board
- fax
- phone
- newspapers

Job postings will be available for full-time, part-time, project based, seasonal and daily labor needs at all levels and sectors of the economy.



## Job Finding Club

The **AERC** will offer a three week job search program for individuals who are looking for employment, options and opportunities.

Attendees will learn how to market themselves to employers through a structured skills development program:

- Develop a winning resume and cover letter;
- Learn **how to** and **when to** network;
- Do's** and **Don'ts** at job interviews;
- Finding leads and hidden job markets;
- The value of transferable skills, abilities and experience;
- Connections to employers;
- Group support and individual coaching.



# Employers

The **AERC** will maintain a listing of available and qualified job seekers at all levels of employment from entry level to top management positions.

The **AERC** will assist employers to:

- Reduce effort and expense of recruiting qualified individuals;
- Increase your Native workforce;
- Build workforce partnerships;
- Develop a regional and international workforce.
- Assist employers recruit individuals by hosting:
  - **Recruitment Fairs** (2 - 3 employers)
  - **Job Fairs** (40 + employers)

